

Chartering Group	Sponsor	Team Leader	Facilitator (if different from leader)	Team Kick Off Date	Proposed Team Sunset Date
Oregon Fire Chiefs Association.	OFCA Director Prince	DPSST Board Appointee		Continuous	None

Mission Statement	<i>To recognizes civilian and fire service personnel for perform above and beyond the call of duty in acts of heroism, outstanding accomplishments, meritorious service, and exceptional job performance who are represented by a public fire agency.</i>
Goals & Objectives	<ol style="list-style-type: none"> 1. Provide guidance and detail to members of the meritorious awards committee; 2. Review, determine merit and select, persons nominated by public fire agencies for services provided above and beyond the call of duty; 3. Categorize nominations and make recommendation to the OFCA board for their final approval, award recommendation; 4. Make recommendation to the OFCA Board individuals who's distinguished service merits a gold or silver trumpet; 5. Upon 2/3 vote of the committee members, exceed the authorized number of awards being presented for delivery; 6. Make ad hoc appointments, absent a nomination, in the event an obvious and/or clear oversight has occurred.
Customers	<i>Members of the Oregon Fire Chiefs Association, fire service personnel, elected officials, and civilians of or represented by a public fire service agency</i>
Success Indicators	<ol style="list-style-type: none"> 1. Successful completion of a strategic plan which represents the training needs of Oregon's Fire Service 2. Positive feedback from OFCA's constituents regarding services provided by DPSST
Feedback Plan	<ol style="list-style-type: none"> 1. Reporting at OFCA meetings of fire service response made via verbal or written correspondence; 2. Periodic reports given to fire service members during conferences and other recognized events; 3. Electronic correspondence from members of the OFCA through their defense board delegate or the OFCA office.
Scope/Priority	<i>To establish a formal process which recognizes civilian and fire service personnel for acts of heroism, outstanding accomplishments, meritorious service, and exceptional job performance and who are represented by a public fire agency.</i>
Problem Statement	N/A
Procedures/ Meeting Frequency	<i>The Meritorious Award Committee will convene no less than once per year to review nominations from public fire agencies, under the direction of a committee chair appointed by the OFCA.</i>
Decision Making Process	<p><i>The Meritorious Award Committee will review written nominations submitted by public fire agencies for noteworthy acts performed during the previous calendar year. Such acts are defined within OFCA Policy No. 608 "Policy on Awards Criteria and Uniform Placement" which include precedence for:</i></p> <ol style="list-style-type: none"> 1. Medal of Honor 2. Medal of Valor 3. Award of Excellence 4. Distinguished Conduct Award 5. Unit Citation 6. Citizen Life Saving Award 7. Public Service Award 8. Lifetime Achievement Award 9. President's Award <p><i>Letters of certificate/commendation will be presented to nominees who are not selected for</i></p>

