

Chartering Group	Sponsor	Team Leader	Facilitator (if different from leader)	Team Kick Off Date	Proposed Team Sunset Date
Oregon Fire Chiefs Assn.	OFCA Board President	Committee Chair			None

Mission Statement	To manage and grow the finances of the Oregon Fire Chiefs Association
Goals & Objectives	<ol style="list-style-type: none"> 1. Create an annual budget 2. Review annual audits 3. Conduct a performance review of contracts and agreements 4. Develop adequate financial reserves and revenue streams for future needs
Customers	Oregon Fire Chiefs Association Board of Directors and Members
Success Indicators	<ol style="list-style-type: none"> 1. Grow and diversify revenues toward a target of one full budget cycle in reserve 2. Create a budget that meets the needs of the membership, as stated in the mission statement
Feedback Plan	<ol style="list-style-type: none"> 1. Report at periodic Board meetings 2. Report to membership at all conference business meetings 3. Report electronically and on the web
Scope/Priority	<ol style="list-style-type: none"> 1. Oversee the financial health of the Oregon Fire Chiefs Association 2. Draft an annual budget that reflects the mission of the Oregon Fire Chiefs Association 3. Review all issues within the annual budget cycle
Procedures/ Meeting Frequency	The committee shall meet at least each November for the annual audit, and in April to review contracts and to develop a proposed budget.
Decision Making Process	Decisions are made by the consensus of committee members. The committee's chair makes recommendations to the Sponsor, who then takes the issue to the Board of Directors for approval, dependent on financial capabilities.
Decision Ratifying Body	Oregon Fire Chiefs Association Board of Directors
Boundary Conditions to Decisions Made	The charter should be broadly interpreted to discussion of any issue that reflects the financial health of the organization.
How Decisions Are Communicated	Verbally through reports, meeting minutes, and/or email
Committee Members	This committee shall be supported by OFCA. OFCA President, First Vice President, Second Vice President, Senior Director and Member-at-Large appointed by the OFCA President
Committee Review Schedule	Annually at the June OFCA Board meeting