

MEETING DRAFT MINUTES  
**Oregon Fire Chiefs Association**  
Board of Directors Meeting  
**Wednesday, November 4, 2009**

Joint Conference – Riverhouse Convention Center, Oregon

**CALL TO ORDER:** President Mark Prince called the meeting to order at 10:00 am.

**ROLL CALL:**

<input checked="" type="checkbox"/>	Mark Prince, President
<input checked="" type="checkbox"/>	Tay Robertson, 1 <sup>st</sup> Vice President
<input checked="" type="checkbox"/>	Doug Branch, 2 <sup>nd</sup> Vice President
<input checked="" type="checkbox"/>	Ted Kunze, Past President
<input checked="" type="checkbox"/>	Don Bemrose, 1-Year Director
<input checked="" type="checkbox"/>	Dale Kamrath, 2-Year Director
<input checked="" type="checkbox"/>	John Nohr, 3-Year Director
<input checked="" type="checkbox"/>	Mike Hansen, 4-Year Director
<input checked="" type="checkbox"/>	Paul LeSage, WFCOA Representative

Staff: Jeff Griffin, Executive Director; Jennifer Petrizzi, Staff

*Ex-Officios:* Dennis Simons, Chaplain; Phil Burks; OFSHG; Randy Simpson, OSFM; Jim Walker, Chief Deputy OSFM; Tim Wright, OFMAA

Others in attendance: Connie Barton, OFDDA President; Mark Kreutzer, OFDDA Vice President; Doug Friant, OFMA President; Doug Koellermeier, Deputy Chief, Bend Fire; Don Milligan, Fire Chief (ret.); Crosby Grindle, WFCOA CEO

Dennis Simons delivered the invocation.

#### **LEGISLATIVE REPORT**

Ken Armstrong teleconferenced in and reported on the upcoming February special session. He reported ballot measures 66 and 67 will be on the agenda. He stated that there is a work group overseeing the Urban Renewal implementation and they are working well together. Ken advised that Enterprise zones may be revisited and he will keep track of any movement.

#### **EX-OFFICIO REPORTS**

Office of State Fire Marshal: Randy Simpson reported on several legislative agenda items. He advised the Board on upcoming general fund issues. Randy thanked the Board for allowing the web based reporting class at conference.

DPSST: Deputy Director Eriks Gabliks submitted an emailed report. See attached report.

OFMAA: Tim Wright reported on researching the Medicaid denials that are occurring in Marion/Polk County for ambulance transport. He stated DPSST has asked OFMAA to present the EMS officer 1 class. He advised on OFMAA's support of DHS licensing of nontransporting agencies as long as the fire service has a seat at the table.

OSFHG: Phil Burks reported on Honor Guard activities.

OSOA: Mark Prince reported on the OSOA meeting at conference during which they will adopt their bylaws.

Western Fire Chiefs Association: Paul LeSage reported on his meeting with ISO and the reviewed the proposed rating system changes.

Governor's Fire Service Policy Council: Randy Simpson reported that there is a charter being developed for residential sprinkler task force. He updated the Board that the charter on air monitoring on structure fire testing is being extended.

OFMA: Doug Friant reported on the joint conference with Washington Fire Marshals' Association. He stated the OFMA will work with OSFM and create a sprinkler coalition. Eric McMullen will be assisting the GFSPC in creating the charter.

OFDDA: Connie Barton reported that the LOSAP transition has been completed and the OFDDA strategic plan has been updated. She advised the Board as to a proposed change in succession of the Board.

WFCOA: Crosby Grindle reported on the WFCOA Bookstore, Daily Dispatch and GPO activities.

## FINANCIAL REPORT/CONSENT AGENDA

Moved by Tay Robertson, seconded by Dale Kamrath to accept the financials and the October 2, 2009 consent agenda as presented. Motion passed.

## OLD BUSINESS

- A. Policy round #6: Moved by Dale Kamrath, seconded by Ted Kunze to approve the recommended edits on policies 308, 309, 310, 311, 403, 405, and to table 404 for revisions. Motion passed.
- B. Constitution Bylaws Committee vacancy: Moved by Tay Robertson, seconded by Paul LeSage to appoint Doug Koellermeier to serve on the Constitution and Bylaws committee. Motion passed.

## NEW BUSINESS

- A. BPSST/DPSST Telecommunication policy: Moved by Ted Kunze, seconded by Mike Hansen to reappoint Tom Clemo to the BPSST/DPSST telecommunications policy as the OFCA representative. Motion passed.
- B. Address Sign Project: Don Milligan presented an address sign idea. Randy Simpson will take the lead and create an emergency services task force. Tay Robertson will work as the OFCA representative. The task force will develop a best practice document and to look into a partnership with ODOT to promote a statewide educational campaign.
- C. NAEFO: Mark Kreutzer updated the Board on NAEFO activities.
- D. Non-transport emergency vehicles: Paul LeSage reminded the Board of the history on the standardization issue and how it affects grant money. Dr Sahni will be invited to the December Board meeting.
- E. Credit Cards: The board requested staff to look in a credit card with an incentive program and to create a policy to address the perimeters.

## STAFF REPORT

### EXECUTIVE DIRECTOR REPORT

Jeff Griffin reported on the following:

- OR-OSHA
- Torte law
- Spring conference
- Joint Conference

### BOARD MEMBER REPORTS

- Ted reported on his attendance at the OFSOA banquet.
- Mike Hansen reported on his Klamath and Josephine Fire Defense Board meetings. He stated that Rocky Point Fire & EMS was asking about a possible legislative issue concerning tax incentives for volunteers.
- Tay Robertson reported on the OEM meeting with General Caldwell.
- Mark Prince reported on his Washington County Fire Defense Board meeting.

### GOOD OF THE ORDER

- Dale Kamrath reported on the progress with OEM and the proposed tsunami warning systems. He updated the Board on the OFIA information gathering campaign.
- Doug Friant reported on the next Fire Marshal's meeting.

Meeting was recessed at 12:09pm.

Meeting was reconvened at 1:15

Meeting moved into Executive Session at 1:16

### EXECUTIVE SESSION

Meeting moved out of Executive Session at 1:43

Meeting adjourned at 1:44

The next meeting will be Friday, December 2, 2009 at 9:30am at the OFCA office in Salem.

Respectfully submitted,

Jennifer Petrizzi  
Administrative Staff

**Department of Public Safety Standards and Training**  
**Update for Oregon Fire Chiefs Association**  
Prepared by Director Eriks Gabliks  
November 3, 2009

## State Agency Closures & Furloughs

DPSST is not immune from the state agency closures and furloughs. As you have all read in the newspapers, the current recession has reduced state revenues, and has forced the Legislature to make deep cuts in agency budgets. Coping with these cuts requires closing state agencies. Because of DPSST's mission, we will NOT be closed on the same days as other state agencies. As a result, we will be open for business and we will continue to provide training and certification services. All state employees have been asked to take furlough days. In some cases an employee may have to take as few as ten furloughs (unpaid) days and in some cases they may be required to take as many as 16. To continue to meet our customer's needs, DPSST will have individual or "rolling" furloughs throughout the agency. In addition to individual furloughs, we will have three mandatory closure days over the next biennium— we will be closed on the day after Thanksgiving in 2009 & 2010 and the day after the Fourth of July in 2010. These were selected as they are "down weeks" at the academy which means no training is being delivered by DPSST staff. We apologize for any inconvenience these furloughs and closures might cause, and we look forward to restoration of a full work schedule when the economy improves.

## Budget Update

All state agencies that receive general fund dollars, as well as those who have dedicated funding sources that lead to the general fund, are being asked by state budget leaders to submit 10% reduction proposals by the middle of November. DPSST programs funded by the Criminal Fines and Assessments Account (CFAA) fall into this category. This will impact DPSST's criminal justice training and certification programs. DPSST's target is approximately 3 million dollars. At this time this is still an exercise as no final decision has been made by state leaders but we are working to inform all of our staff and customers as to the work which is being done and the impacts if additional reductions are taken. At this time no reductions are being requested or proposed in DPSST fire training and fire certification programs that are funded by the Fire Insurance premium Tax (FIPT). We promise to keep you posted as we gather and release additional information.

## Fire Task Force Update

The Fire Certification Section has been working with a number of task forces established by the Fire Policy Committee (FPC). Both the Fire Officer and Fire Apparatus Driver-Apparatus Operator Task Forces met at the Oregon Public Safety Academy (OPSA) in October. The Driver-Apparatus Operator Task Force completed its work in one-day and is recommending that the FPC and Board adopt the new National Fire Protection Association (NFPA) Professional Qualifications Standard 1002. The Fire Officer Task Force also met for an entire day and will be recommending that the FPC and Board adopt the new National Fire Protection Association (NFPA) Professional Qualifications Standard 1021. This task force which includes the fire service, community college and university representatives still has some work to do before they can adjourn. Their next meeting is scheduled for November 19, 2009 at OPSA.

With the approval of the FPC and BPSST, DPSST opened and closed public comments on Wildland Interface Firefighter and Hazardous Materials (NFPA 472). No comments were received on Haz-Mat (NFPA 472) and they are approved as proposed. Two comments were received on Wildland Interface Firefighter. The comments that were received will be sent to the FPC for review and evaluation before further action can be taken.

Finally, DPSST has an all-risk/multi-discipline task force working on training standards for NIMS Type III Incident Management Teams (IMTs). This task force is working cooperatively with the United States Department of Homeland Security and we have found that Oregon is ahead of most states in identifying and addressing the issues related to IMTs. Oregon will be beta-testing some of the new DHS materials and FEMA Region X (Alaska, Oregon, Idaho, and Washington) will be receiving a full delivery of the new DHS IMT classes

over the next two years. DPSST has offered to host the Oregon classes at the Oregon Public Safety Academy and make meals and lodging available free of charge to course attendees.

#### National Fire Fighter Near-Miss Reporting System

DPSST has been contacted by the National Fire Fighter Near-Miss Reporting System to see if we would be interested in hosting their train-the-trainer class for northwest fire service agencies at the Oregon Public Safety Academy. DPSST is interested and we are working with this organization to select a date that will work with both organizations' calendars.

#### Fire E-Forms Update

On October 6, 2009 the DPSST Fire Certification Section and IS Division held a beta-test of the new E-Forms project. E-Forms will allow local fire training officers to submit fire certification forms to DPSST via the internet. The session was attended by 20 selected fire training officers who represent agencies throughout Oregon (metro, large, medium, small, and geographic areas as well). This group will meet two more times to share their feedback and we anticipate going "live" after the first of the year.

#### New Addition to Fire Training Section

Jamie Mason, Fire Program Training Coordinator, is the newest member of the DPSST Fire Section. Jamie comes to us from the United States Air Force where, for the past 8 years, he has been working within the Fire Protection field. Prior to the Air Force, Jamie spent 3 years as a volunteer firefighter with the Jefferson Rural Fire Protection District. He has recently relocated from Idaho to the Jefferson area and will be working out of the Salem office in support of the DPSST Northwest Fire Training District. It is a pleasure to have Jamie working for us and he brings significant experience to the team.

#### H1N1 Update

DPSST has been working on a number of plans surrounding the possibility of H1N1. We are following college and university best practices which line-up well with our mission at the Oregon Public Safety Academy. DPSST held a table-top ill person/student exercise last week which identified a few areas of our protocol that needed to be changed and resolved. We have also worked with our Physician Advisor at OHSU to create a H1N1 emergency medical dispatch card for local 9-1-1 agencies. This pre-arrival card was released to PSAPs around the state two weeks ago and local 9-1-1 centers were encouraged to work with their local fire-rescue providers, physician advisor, and other health representatives to tailor the card to the local communities' needs and operations