

MEETING DRAFT MINUTES  
**Oregon Fire Chiefs Association**  
Board of Directors Meeting  
**Thursday, June 24, 2010**  
OVFA Conference – Hermiston, OR

**CALL TO ORDER:** President Mark Prince called the meeting to order at 10:00 am.

**ROLL CALL:**

<input checked="" type="checkbox"/>	Mark Prince, President
<input type="checkbox"/>	Tay Robertson, 1 <sup>st</sup> Vice President
<input checked="" type="checkbox"/>	Doug Branch, 2 <sup>nd</sup> Vice President
<input type="checkbox"/>	Ted Kunze, Past President
<input checked="" type="checkbox"/>	Gary McQueen, 1-Year Director
<input checked="" type="checkbox"/>	Dale Kamrath, 2-Year Director
<input checked="" type="checkbox"/>	John Nohr, 3-Year Director
<input checked="" type="checkbox"/>	Mike Hansen, 4-Year Director
<input checked="" type="checkbox"/>	Paul LeSage, WFCFA Representative

Staff: Jennifer Petrizzi, Staff

*Ex-Officios:* Dennis Simons, Chaplain; Randy Simpson, OSFM; Eriks Gabliks, DPSST Director; Phil Burks, OFSHG; Paul Bell, ODF;

Will Bauscher and Mark Stevens, OFMAA – via conference call

Others in attendance: Chief Mike Duyck, TVF&R; Chief Jim Aldrich, North Bay Fire; Scott Mullen, OVFA; Mark Kruetzer and Roy Palmer, OFDDA; Amanda Young, Asst. Commander OFSHG; Mark Wilson, OFSHG

Dennis Simons delivered the invocation.

#### **LEGISLATIVE REPORT**

No report.

#### **EX-OFFICIO REPORTS**

Office of State Fire Marshal: Randy Simpson reviewed the OSP budget outlook and the impact on OSFM. Randy reported on the signing of the EMS Bridge DHS contract. He reported on the final revisions on the mobilization plan.

OFMAA: Mark Steven reported on the OFMAA elections results. Oregon Medical Board passed the proposal to allow EMT intermediates and paramedics to perform vaccinations outside of the agency with a local or state declared public health emergency. He reported that the new advanced EMT levels scope of practice is moving forward. Will Bauscher reported on the proposed draft structure of EMS. He cautioned that the document is in its infancy.

DPSST: Director Eriks Gabliks's report is attached.

Honor Guard: Phil Burks reported on Honor Guard activities and fundraising plans. **Moved by Mike Hansen , seconded by Doug Branch to approve placing honor guard's chin strap fundraising link on the website . Motion passed.**

OSQA: The first Board meeting will be July 14<sup>th</sup> at the OFCA office.

Oregon Department of Forestry: Paul Bell reported on the ODF budget. He reviewed the fire season resources. Paul reported on their legislative concepts. Mike Duyck will share TVF&R's policy on incident commander criminal/civil investigations.

Western Fire Chiefs Association: Paul LeSage reported that Greg Keller is running the GPO section. He advised that WFCFA is creating a job description for an executive director position. He reported on the Ready, Set, Go information available. Paul advised that ISO is selecting the fire departments to use the new SOCs for evaluation purposes. He updated the Board on the financial concerns of other state organizations.

Governor's Fire Service Policy Council: No report. The quarterly meeting is next month.

OVFA: Scott Mullen thanked the Board for meeting at the OVFA conference. He updated the Board on the conference, membership numbers, legislative agenda, surplus program and the strategic plan.

OFDDA: Mark Kreutzer reported on the Joint Conference and the OFDDA Board meeting. He reported on NAEFO activities.

OFIA: Dale Kamrath reported that OFIA rolled out their strategic plan.

APCO-NENA: Mark Prince reported on a conversation with APCO-NENA and Randy Groves.

## **CONSENT AGENDA**

**Moved by Dale Kamrath, seconded by Paul LeSage to accept the May 14, 2010 consent agendas as presented. Motion passed.**

## **OLD BUSINESS**

A. PNWCG: Dale Kamrath will contact Ron Tyson for possible interest.

## **NEW BUSINESS**

A. Life Safety Team Rep.: Staff will email blast the job description to the membership for possible candidates.

B. OEM Manager: **Motion by Mike Hansen, seconded by Doug Branch to draft a letter to OEM expressing an interest in the recruitment of a new OEM manager and requesting candidates with a strong resume of demonstrated experience in professional emergency management be considered. Motion passed.** Mike Duyck will draft the letter and forward to staff for the appropriate signature.

C. Residential Sprinkler Issue: Mike Hansen reported on the progress of the Residential Sprinkler meetings. He cautioned that the up charges and the standby fees are two separate issues to address.

D. Committee Assignments: The Board reviewed the assignments and will contact possible candidates. Paul LeSage will remain the Meritorious Committee Chair. Gary McQueen will fill the Meritorious Board member position. Dale Kamrath will be the NWFEDA Liaison.

E. WFCA/OFCA Contract: **Motion by Paul LeSage, seconded by Gary McQueen to table the WFCA management contract and to continue paying the current fee until meeting with Jeff Griffin. Motion passed.**

F. Meritorious Awards Banquet: Paul LeSage will work with a group to explore vendor support.

The Board concurred to review the management contract and the proposed budget with Executive Director Jeff Griffin and CFO Kay Johnson on Monday, June 28<sup>th</sup> 1:00pm via conference call.

## **BOARD MEMBER REPORTS/ GOOD OF THE ORDER**

Dale Kamrath reported on attending the Coos Bay banquet.

Gary McQueen reported on reaction to the Wu article.

Doug Branch will be attending FRI.

Mark Prince thanked the Board for their support.

## **Meeting adjourned at 12:15pm**

The next meeting will be Friday, August 6, 2010 at 10:00am at Sisters Camp Sherman. A work session will be included.

Respectfully submitted,

Jennifer Petrizzi, Administrative Staff

**Oregon Fire Chiefs Association**  
Board of Directors Meeting – Conference call  
**Monday, June 28, 2010**  
OFCA Office – Salem, OR

**ROLL CALL:**

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Mark Prince, President                        |
| <input checked="" type="checkbox"/> | Tay Robertson, 1 <sup>st</sup> Vice President |
| <input checked="" type="checkbox"/> | Doug Branch, 2 <sup>nd</sup> Vice President   |
| <input checked="" type="checkbox"/> | Ted Kunze, Past President                     |
| <input checked="" type="checkbox"/> | Gary McQueen, 1-Year Director                 |
| <input checked="" type="checkbox"/> | Dale Kamrath, 2-Year Director                 |
| <input type="checkbox"/>            | John Nohr, 3-Year Director                    |
| <input type="checkbox"/>            | Mike Hansen, 4-Year Director                  |
| <input checked="" type="checkbox"/> | Paul LeSage, WFCA Representative              |

The Board reviewed the management contract and the proposed budget with Executive Director Jeff Griffin, CFO Kay Johnson and TVF&R Chief Jeff Johnson on Monday, June 28<sup>th</sup> 1:00pm via conference call.

**Motion by Ted Kunze, seconded by Tay Robertson to approve the amended 2010 WFCA/OFCA management contract with the \$500.00 monthly increase. Motion passed.**

**Motion by Tay Robertson, seconded by Dale Kamrath to approve the 2010-2011 proposed budget. Motion passed.**

Board concurred to support Chief Jeff Johnson for Executive Director of Western Fire Chiefs Assn.

**Conference call ended: 1:54pm**

## **Department of Public Safety Standards and Training Update for Oregon Fire Chiefs Association**

Prepared by Director Eriks Gabliks

June 22, 2010

### **DPSST Budget Update**

DPSST is not affected by the allocation reductions recently announced by Governor Kulongoski. The reductions being made are to state agencies that receive general fund revenues. DPSST is considered an “other funds” agency that relies primarily on the Criminal Fines and Assessments Account (CFAA) and the Fire Insurance Premium Tax (FIPT) for its funding. We are still working on our 2011-2013 budget and will keep you posted as we have information to release.

### **Board on Public Safety Standards and Training Member Changes**

Jim Whelan, the Fire Chief of the Stanfield Fire District who has served as the Oregon Volunteer Firefighters Association (OVFA) and Kelly Bach of TVF&R who has served as the Oregon State Fire Firefighters Council (OSFFC) on the Board on Public Safety Standards and Training (BPSST) for two terms (six years) are termed-out. Scott Stanton the Assistant Chief of the Hermiston Fire District will be the new representative for OVFA and Joe Seibert of the Eugene Fire Department will become the new representative for OSFFC. Both were approved by the Governor and confirmed by the Senate and will take their seats on the Board on July 1, 2010. We extend our thanks and appreciation to Jim and Kelly for a job well done!

### **Incident Management Team Training Grant**

DPSST is in the final phase of completing a grant with Oregon Emergency Management for the delivery of all of the All-Hazard/All-Risk Incident Management Team Position Specific classes. Two series of classes will be offered, one in the metro area and the other at the Oregon Public Safety Academy in Salem. The classes will be offered free of charge and lodging and meals will be offered for the classes being held at the Academy. These classes will allow agencies interested in developing All-Hazard Incident Management Teams to receive quality training close to home. More information will be provided as the grant details are finalized.

### **Fire Certification Maintenance**

It time for fire service certification maintenance. DPSST Fire Certification staff sent out more than 250 fire certification maintenance packets to fire departments and fire districts across the state. The Goshen Fire District was the first to complete its certification maintenance paperwork. DPSST staff is working with fire agencies across the state to update their certification records and complete the necessary paperwork.

### **Fire Policy Committee Activities**

The Fire Policy Committee of the Board on Public Safety Standards and Training (BPSST) met on May 21, 2010. The committee took the following actions during its quarterly meeting:

1. Public Comment Received - Staff Recommendation OAR 259-009-0005 and OAR 259-009-0062, NFPA Fire Apparatus Driver/Operator Reviewed and Approve Adoption of Proposed Rules
2. Revocation/Denial Case Review - Adam C. Bailey DPSST #4533 Review and Approve – Committee voted NOT TO REVOKE
3. Revocation/Denial Case Review for Scott E. Henderson DPSST #26407 Review and Approve– Committee voted to Deny certification for Maximum Time Period – 7 Years

### **DPSST Task Force Update**

The Fire Certification Section of the Department of Public Safety Standards and Training (DPSST) reviews and updates certification and training standards on an on-going basis. DPSST uses fire service professionals from across the state to assist in this process. DPSST has two task forces that are getting ready to begin their work. The first will review NFPA 1006 Standard for Technical Rescuer Professional Qualifications, 2008 Edition. (The title has changed from "Rescue" to "Rescuer") The task force will evaluate the new NFPA standard and make recommendations regarding necessary changes to the Fire Policy Committee. The second is a task force for Fire Ground Leader (FGL). This is an Oregon-specific standard. This task force will review the current standard and make recommendations to the Fire Policy Committee regarding the course requirements for certification. Additional information will be provided as the task forces work through their respective projects.

### **DPSST Hosts MFRI Fire Officer I Train-the-Trainer**

DPSST hosted the NFPA Fire Officer I Train-the-Trainer class from the Maryland Fire and Rescue Institute from June 7 through 18, 2010. This class had more than a dozen fire instructors from Oregon and Washington and meets NFPA 1021. The class was offered free of charge and was held at the Oregon Public Safety Academy in Salem, Oregon. This is a turnkey program and each student that completes the course was given all the materials needed to effectively deliver the program within the State of Oregon.

### **DPSST Offers AFG Grant Workshops**

In 2009, more than 2,700 grants were given to our nation's fire service by the Federal Emergency Management Agency (FEMA). The primary goal of the Assistance to Firefighters Grants (AFG) is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. Since 2001, AFG has helped firefighters and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards. Oregon fire departments and fire protection districts have done very well in applying for these grants.

During the month of May and June, DPSST staff offered more than 40 grant-writing workshops around the state at fire departments and fire districts, free of charge. If you have any questions about federal fire act grants, please contact Eriks Gabliks at (503)-378-2332 or [eriks.gabliks@state.or.us](mailto:eriks.gabliks@state.or.us)

### **Funds Raised to Create License Plate to Honor the Fallen**



With the use of Facebook, over \$30,000 was raised in six weeks. This will enable the license plates that honor our fallen firefighters and law enforcement officers to become a reality. Details are still in the works and our staff and the Fallen Law Enforcement Memorial Committee are working with DMV to finalize the process. Once the program is started, the fire service will be asked for representatives to help evaluate requests for travel assistance for families of survivors wanting to attend the national ceremony in Emmitsburg, MD when their loved ones name is added to the memorial. We know that many of your members are interested in purchasing these license plates and we will let you know as soon as they are available for release.